





The Third working Committee meeting of the Trivandrum Foot mat Cluster was held on 07.12.2020 at BSS Agri-Horti Mission Office.

The Following committee members their present in the meeting.

1. Mr. B.S. Gopakumar , Convenor
2. Mrs. V.R. Sakhimol, SPV President
3. Mrs. Krishna Leitha. B.S, CDE

The Following Committee Members were present online - 'ZOOM'

1. Mr. P.S. Ganesan, Nodal Officer, (SFURTI) KVIC, Thiruvananthapuram
2. Mr. Sivan Ambati, Entrepreneurship Development Institute of India 
3. Mr. Dhanesh .M.S, Officer, Bank of Baroda, Peroorkada Branch
4. Mrs. Ann Kumari, Artisan
5. Mrs. Beena. S. Artisan

The main purpose of the meeting was to open the tenders received for the construction of the CFC Building and to finalize the Firm for construction.

#### CFC Building

As per the tender reference no. (SFURTI/KVIC/BSS/02 Dtd. 20.11.2020) three quotations were received for the construction of CFC building. The following checklist shows the details of the tenders received.

Mr. B.S. Gopakumar , Convenor

Mrs. V.R. Sakhimol, SPV President

Mrs. Krishna Leitha. B.S, CDE

Mr. P.S. Ganesan, Nodal Officer, (SFURTI) KVIC; TVPM.

Mr. Sivan Ambati, Entrepreneurship Development Institute of India 

Mr. Dhanesh .M.S, Officer, Bank of Baroda, Peroorkada Branch 

Mrs. Ann Kumari, Artisan

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7.	Average annual turnover of the legal entity in the 3 preceding financial years duly Certified by a Chartered Accountant (as per Annexure-IV).	YES	YES	YES
8.	List of customers to whom the construction work has been executed in the past 3 years should be enclosed(Annexure-V)	YES	NO	YES
9.	Declaration for not having black listed by any Govt. agencies (as per Annexure-V)	YES	YES	YES
10.	Declaration for not having tampered the Tender documents downloaded from Internet (Annexure-VII).	YES	YES	YES
11.	The copy of certificate of incorporation/registration	YES	YES	YES
12.	Copy of Memorandum and Articles of Association	NO	NO	NO
13.	Copy of Registered Partnership deed, in case of Partnership Firm	YES	YES	YES
14.	Copy of Udyog Aadhaar/ Udyam/ Excise/GST/CST registration	YES	YES	YES
15.	Purchase Order issued by the clients.	NO	NO	NO
16.	Performance certificate issued by the clients	NO	NO	NO

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Mrs. V.R. Sakhimol, SPV President

Mrs. Krishna Letha. B.S, CDE

Mr. P.S. Ganesan, Nodal Officer, (SFURTI) KVIC, TVPM

Mr. Sivan Ambatt, Entrepreneurship Development Institute of India

Mr. Dhanesh .M.S, Officer, Bank of Baroda, Petuorkada Branch

Mrs. Ann Kumari, Artisan

Mrs. Beena. S. Artisan

*CS Khimol*

*Krishna Letha*

*P.S. Ganesan*

*[Signature]*

*[Signature]*  
*[Signature]*



**Status of Machinery Procurement:**

The acceptance letter had been issued in the name of BSS community Industries who had been selected for the Machinery manufacturing by the committee. The bank guarantee will be produced by the party. IA has asked NA to release 20% of the tender amount. The Nodal Officer has informed the IA to follow the conditions given in the Tender documents.

**Update on soft Intervention:**

CDE has asked NA to sanction some amount for the soft intervention after checking the expenses beared by IA towards the same. The expenses for the Soft intervention were provided by the IA. The nodal agency has agreed to release the soft intervention Expenses on need basis .The soft intervention classes have completed covering 100 people, and the remaining people will be covered soon. The technical officer has asked IA to plan it according to the action plan. Skilled training can be provided to the artisans after providing them with the machineries. Some machines are to be kept at the CFC building as per the suggestion given by the TA and N.A. CFC building should host a bank for raw materials. IA has suggested providing each group with machinery. It was suggested by the committee to work out the transparent method for selection of Artisans from the DPR for providing machinery.

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Mr. Sivan Ambatt, Entrepreneurship Development Institute of India

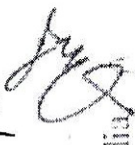
Mr. Dhanesh .M.S, Officer, Bank of Baroda, Peroorkada Branch

Mrs. Ann Kumari, Artisan

Mrs. Beena. S. Artisan

  
K. S. Krishna

  
K. S. Sakhimol

  
P. S. Ganesan



  
Dhanesh M.S

**Any other matter with the consent of the Chairman:**

Decision was made to provide classes to clusters outside the areas mentioned under the project. The IA has informed that the awareness classes will resume from 10<sup>th</sup> December and that the skill training will be given to the selected groups from among these. Each machine should be indicated with permanent mark as SFURTI-KVIC-BSS-1, SFURTI-KVIC-BSS-2 as so on. The machines should be having proper records and also should be noted down in the SPV register along with website, MSME websites. As the machines are the properties of CPCG undertaking to be obtained while distributing the same.

CDE have presented the quotations that are received for the Website creation. Committee has advised to show the same with Nodal Officer and place the order with lowest one with in the approved budget.

Nodal agency have said that only Rs 65000/- is remaining to be released to the IA. The Committee has approved to release the advance to IA for the training expenses. NA asked IA to submit the documents to show 50% usage and also have asked CDE to submit her work report.

**Conclusion**

Working committee meeting ended at 5.20 pm.

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Mrs. Krishna Letha. B.S, CDE

Mr. P. S. Ganesan, Nodal Officer. (SFURTI) KVIC. TVPM. — P. S. Ganesan

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