

**The 9<sup>th</sup> Working Committee meeting of the Trivandrum Foot Mat Cluster was held on 14.03.2022 at BSS Agri- Horti Mission Office.**

**The Following Committee Members have participated in the Working Committee meeting through online.**

1. Mr. V.Radhakrishnan :State Director, KVIC, Trivandrum
2. Mr.P.Chauhan : Asstt.Director, KVIC, Trivandrum
3. Mr.P.S. Ganesan :Nodal Officer (SFURTI), KVIC, Trivandrum
4. Mr. SivanAmbatt (EDII, Thrissur)
5. Mr. Dhanesh. M.S, Officer, Bank of Baroda, Peroorkada Branch
6. Mr. B.S. Gopakumar , Programme Co-ordinator , Convenor
7. Mrs. V.R. Sakhimol, SPV President
8. Mrs. Krishna Letha.B.S, CDE.
9. Mrs. Sheeja Kumari. VR (Artisan)
- 10.Ms. Swathi Krishna (Artisan)

The meeting started with prayer and welcome address by Smt.Krishna Letha, B.S, Cluster Development Executive.

Shri.B.S.Gopakumar, Programme Co-ordinator explained the present status of the Cluster to the Members and informed that the 2<sup>nd</sup> installment is received by the cluster.

**1. Soft intervention – Balance amount fund releasing**

- a. Skill and Skill up-gradation Training

The Implementing agency has informed that they have completed the Skill upgradation training and incurred Rs.2,00,000/- against which Rs.1,91,000/- only is received due to shortage of funds. As the funds utilized is Rs2,00,000/- the I.A requested to release the balance amount of Rs. 9000/-. The Committee has approved to release the balance amount of Rs.9,000/- to I.A.

*P. S. Ganesan*

**b. Website Construction**

The tender for website construction was floated for an amount of Rs. 20,000 and an amount of Rs.10,000/ was paid as advance to the Web Site designer. I.A has informed that the expenditure incurred was Rs.26,000/- based on the provision given in the tender document for an extra amount of Rs.1000/- per additional page . As there are 7 additional pages in the website IA requested to release the balance amount of Rs. 16,000/- for website development. The Committee decided to release the balance Payment of Rs.16,000/- subject to the verification and recommendation report of Technical Agency on the above matter.

**2. Soft intervention –fund releasing**

**a. Exposure Visit**

The I.A informed that they have proposed to arrange Exposure visit to Chavara. There will be 4 batches each 25 artisans to cover 100 Artisans. The details of Exposure visit as detailed in the DPR is annexed at Annexure-A for guidance to I.A

After detailed discussion, the committee has decided to release an amount of Rs. 1, 00,000 /-(50% of Rs.2.00 Lakhs) as advance to I.A to arrange Exposure visits. After completion of the Exposure visits the I.A may submit detailed report with expenditure statement for releasing balance amount.

**b.Management Development Programme**

The Nodal Agency and Technical Agency suggested that I.A has to conduct the Management Development Programme by involving the eminent lecturers.

The details of **Management Development Programme** as detailed in the DPR is annexed at Annexure-A for guidance to I.A

**C.Promotional Material**

The State Director suggested that this work can be done with the guidance/Concurrence of Technical Agency. Accordingly,the committee

*P. S. Cranes*

decided to release 50% of the fund (Rs.25,000/-) subject to verification of Promotional material by Technical Agency .

**3. Hard intervention –Stitching Machine (10Nos.)-  
Fund releasing.**

I.A has informed that following quotations were received for purchase of Stitching machines.

Sl. No	Name of Company & Quotation Date.	Quantity	Item	Specification	Rate	GST 12%	Total Amt.
1.	SEWINGAAR 10.03.2022	10 Pc	Stitching Machine	Umbrella model TA1 Sewing Machine with mica power folding Table -103K	Rs.10,000/-	CGST-6%. SGST-6% Rs. 12000/-	1,12,000/-
2.	GALAXY SEWING MACHINE AGENCY 9.03.2022	10PC.	Stitching Machine	Umbrella model Machine 103K	Rs. 10,400/-	CGST-6%. SGST-6% Rs. 12,480/	1,16,480/-
3.	J-USHA 10.03.2022	10PC.	Stitching Machine	Umbrella Model Sewing Machine 103K	Rs. 10,250/-	CGST-6%. SGST-6% Rs. 12,300	1,14,800/-

After discussion, the committee has approved the Lowest quotation quoted by M/s. SEWINGAAR- for Rs.1,12,000/- for purchase of 10 Stitching machines.. The payment will be made to the supplier through Cheque only.

**4. Hard Intervention - Scissors - Fund releasing amount Rs. 16,520/-  
(Including GST 18%)**

The I.A has requested to release Rs.16,520/- for purchase of Scissors to the Artisans.The committee has approved to release the payment for the above purpose.

**5.Hard Intervention - Purchase of Furniture Fund Releasing**

The I.A has informed that following quotations were received for purchase of Furnitures to the Cluster.

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SL No	Name of Company & Quotation Date.	Description	Quantity	Amount	Total Amt.(Including GST 18%)
1.	DWARAKA FURNITURE Mullikkadu, Kadakkal	Steel Table	1	Rs. 26,500	Rs. 26,500
		Rack big	1	Rs. 56,600	Rs. 56,600
		Rack Small	8	Rs. 17000	Rs. 136000
		Wooden Table with Chair	1	Rs. 37,450	Rs. 37,450
		Office Rack	1	Rs. 9500	Rs. 9500
		Wooden Table	5	Rs. 19,500	Rs. 97500
		Wooden chair	10	Rs. 6500/-	Rs. 65000
		Plastic Chair	25	Rs. 720/-	Rs. 18000
<b>Total Amount</b>				<b>Rs. 446550</b>	
2.	S R FURNITURE, KILIMANOOR	ITEM	Quantity	Amount	Total Amt. (Including GST 18%)
		Wooden Chair	10	Rs. 6200	Rs. 62000
		Steel Table	1	Rs. 27,000	Rs. 27000
		Rack (Big-1)	1	Rs. 55,000	Rs. 55,000
		Small Rack	8	Rs. 16500	Rs. 132000
		Plastic Chair	25	Rs. 680	Rs. 17000
		Wooden Table	5	Rs. 19000	Rs. 95000

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	Office Rack	1	Rs. 9650	Rs. 9650
	Wooden Table with Chair	1	Rs. 37800	Rs. 37800
	<b>Total Amount</b>			<b>Rs. 4,35,450</b>
3. ROYAL FURNITURE MART AND HOME APPLIANCES, IRATTACHIRA, KILIMANOOR	<b>Description</b>	<b>Quantity</b>	<b>Amount</b>	<b>Total</b>
	Rack (Big-1)	1	Rs. 50,000	Rs. 50,000
	Steel Table	1	Rs. 25000	Rs. 25000
	Wooden Table with Chair	1	Rs. 35210	Rs. 35,210
	Wooden chair	10	Rs. 5900	Rs. 59000
	Plastic Chair	25	Rs. 599.6	Rs. 14990
	Wooden Table	5	Rs. 18109	Rs. 90545
	Small Rack	8	Rs. 15000	Rs. 120000
	Office Rack	1	Rs. 8455	Rs. 8455
		<b>Total Amount</b>		

After detailed discussion, the committee has approved the Lowest amount quoted by Royal Furniture Mart for Rs.4,03,200/-. The cheque will be issued to the Furniture Mart. The furnitures should be supplied to CFC and purchased items should be entered in the asset register of the Cluster.

6. Panel, Switch and Cabling, Electrical Modifications etc.. -  
Fund releasing

The Implementing Agency has informed that following quotations are received for Electrical work at CFC.

Sl. No	Name of Company & Quotation Date.	Product/ Service name	Qty.	Rate	Total Amt. (including GST 18%)
1.	Travancore Multi Purpose Industries,	Material Supply, Wiring, Installation,	1	Rs. 1,85,000.00	Rs. 1,85,000.00

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SS plaza, Kadakkal	Testing, Commissioning of DBs and Panel Boards	10	Rs. 4,500.00	Rs. 45000.00		
	Light, Ceiling fan, Pedestal Fan and Accessories (as per drawing)	Total		Rs. 2,30,000.00		
		CGST		Rs. 18,000.00		
		SGST		Rs. 18,000.00		
	<b>Grand Total</b>			<b>Rs. 2,66,000.00</b>		
2.	SWABHITECH Electrical Engineers Kattakkada	Product/ Service name	Qty.	Rate	Total Cost	
		Material Supply, Wiring, Installation, Testing, Commissioning of DBs and Panel Boards	1	Rs. 1,55,000.00	Rs. 1,55,000.00	
		Light, Ceiling fan, Pedestal Fan and Accessories (as per drawing)	1	Rs. 4,500.00	Rs. 45,000.00	
		<b>Total</b>			<b>Rs. 2,20,000.00</b>	
		CGST			Rs. 18,000.00	
		SGST			Rs. 18,000.00	
	<b>Grand Total</b>				<b>Rs. 2,56,000.00</b>	
3.	POWERTA KALLUMALA	PRODUCT/ SERVICE NAME	Q ty	Unit Price	SGST	Amount

P.S. Ganesan

	Electrification 2500Sq.ft Hall  Supply, Wiring, installation, Testing & Commissioning of DBs and Panel Boards with 10 No. light points with LED, 10No Fan points with fan, 10No.6/16A sockets with Sockets and 2 Nos. Wall fan.  Laying, Glanding & Termination of AL Armoured Cables.  Liaison with KLSEB for Obtaining Permanent single phase power connection.	1	2,00,000.00	Rs.18,00 0.00	Rs.18,0 00.00	Rs. 2,36,000
	Total	1	2,00,000.00	18,000	18,000	2,36,000.00

The Committee after discussion approved the lowest amount quote by Powerta, Kallumala for Rs.2,36,000/- for execution of above work. In the meeting it is decided to execute an agreement with lowest quote firms.

#### 7. Hard Intervention - Purchase of Raw material – fund Releasing

The I.A has informed that an amount of Rs. 75,000/- released for the purchase of 1000Kg waste material and 20 Pavu for training purposes and the same has been fully utilized.

The cluster has now purchased raw material from M/s.SCEGATE for Rs.3,75,000/- based on the rate approved in Tender. The Committee has approved to release the payment of Rs.3,75,000/- to M/s.SCEGATE

P. S. Ganesan

through cheque/E-Transfer. The Nodal agency and Technical Agency advised the I.A to maintain the Raw material register for the receipt issues to artisans. The I.A was sensitized in the meeting that raw material issued to artisans is only working capital and hence Artisans has to pay the raw material issued to them for its future rotation/utilization for Cluster.

8. Status of CFC building

The Committee has directed I.A to send the photos and video of progress of work to N.A and TA, once in three days for monitoring.










9. Balance amount of Machinery

The committee decided to release the balance amount of 10% of after the installation of all Machines (10 Machines at CFC) ensuring its functioning.

10 IA cost and TA Cost Balance amount- Fund Releasing

The Committee decided to release the 50% of IA cost and TA cost (Rs.1,30,000/- each)

The Committee meeting ended after National Anthem.

1. Mr. V.Radhakrishnan, State Director, KVIC, Trivandrum- 
2. Mr.P.Chauhan, Asstt.Director, KVIC, Trivandrum - 
3. Mr.P.S. Ganesan, Nodal Officer (SFURJI), KVIC, TVM- P.S.Ganesan
4. Mr.Sivan Ambatt (EDII, Thrissur) 
5. Mr. Dhanesh. M.S, Officer, Bank of Baroda,   
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6. Mr. B.S. Gopakumar , Programme Co-ordinator ,   
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7. Mrs. V.R. Sakhimol, SPV President 
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10. Ms. Swathi Krishna (Artisan) 

## 4. Exposure Visits

No.	Description	Details
	Course outline	Exposure visits of the artisans to the performing clusters in and around Kerala
	Duration	2 days
	Batch size	25
	Trainers	Seasoned trainers
	Training Delivery method	Exposure through Demonstration
	Method of trainee identification	Trainees are project beneficiaries
	Cost of training program	Rs.50,000/-
	No. Of training	4
	Total Cost	Rs.2,00,000/-
	Total beneficiaries	100

## 4. Management Development Programme:

No.	Description	Details
	Course outline	Management Development Programme
	Duration	2 days
	Batch size	25
	Trainers	Seasoned trainers
	Training Delivery method	Learning through lectures and exercises
	Method of trainee identification	Trainees are project beneficiaries
	Cost of training program	Rs.50,000/-
	No. Of training	1
	Total Cost	Rs.50,000/-
	Total beneficiaries	25

## 5. Market Promotion via Exhibitions and Website

No.	Description	Details
	Course outline	- Developing brochures, participation in trade fairs, etc. - Creation of website and facilities for online marketing
	Cost	Rs.1,00,000/-

P.S. Chandrasekhar